



Job Title:	Studio Assistant L2	Job Location:	Bridgewater
Applications Accepted By:			
EMAIL: info@justclayingaround.com Subject Line: JCA Employment	MAIL: Just Claying Around, LLC 552 Bedford Street Bridgewater, MA 02324	ONLINE: HTTPS://MYJCA.COM/WORKING-AT-JCA/	
Job Description			
<p>ROLE AND RESPONSIBILITIES</p> <p>Your primary responsibility is to provide customers a fun and relaxing atmosphere while they create their craft projects.</p> <p>Other responsibilities are:</p> <ul style="list-style-type: none"> • General Cleaning and Upkeep • POS Register • Opening and Closing • Issuing Gift Certificates • Assisting Parties, Groups, and Classes • Explaining Craft Procedures • Load and unload Kilns • Glaze pottery & Grout mosaics • Keeping up with a Daily Activities Checklist • Other Duties as Assigned by Manager <p>QUALIFICATIONS AND EDUCATION REQUIREMENTS</p> <ul style="list-style-type: none"> • Positive Attitude • Friendly Personality • Punctuality is a must • Honesty • Must be able to lift 30lbs on a regular basis • No educational requirements <p>PREFERRED SKILLS</p> <p>Can speak clearly to people who are unfamiliar to you, AKA “customers.” We can teach this skill to the right employee. Willingness to pitch in when needed and do more than required.</p>			
Last Updated By:	J Conway	Date/Time:	04.07.2022